

**Watertown Township**  
2630 South Sandusky Rd  
Sandusky, MI 48471  
Tuesday, February 4, 2020 – 6:00

The Watertown Township Board meeting was called to order by Supervisor Franzel at 6:05 P.M. All present rose and recited the Pledge of Allegiance.

PRESENT: Kenny, Cambridge, Franzel, Ross, Diaz

ABSENT: Coats

GUESTS: Jeff Renaudin, Susan Cole, Makayla Garrand, Bill Dixon, Mark Davidson, Gary Heberling

**ELECTION COMMISSION: Board approval for Election Inspectors**

Tammy Ross, Clerk noted for the record that the Presidential Primary will be held on Tuesday, March 10, 2020. The Public Accuracy Testing will be held on Tuesday, March 3, 2020 at 5:30 p.m. before the regular Board Meeting. Notice of the Public Accuracy Meeting will be published in the Tribune – Recorder.

Ross presented the following election inspector candidates to the Board and requested Board approval for the Tuesday, March 10, 2020 Primary Election.

Susan Cole, Co-Chair  
Cheryl Heberling, Co-Chair  
Dawn Grabitz, Co-Chair  
Diane Mushenski  
Carol Mitchell  
Sheryl Hooper  
Heidi Fetting  
Tammy Ross

\*\*\*Cambridge made the motion to approve as stated. Kenny supported. Ayes: Franzel, Cambridge, Kenny and Ross. Nays: None. Motion carried.

**ADDITIONS OR CORRECTIONS TO AGENDA**

- Franzel requested moving public officials before correspondence

\*\*\*Kenny made the motion to approve the agenda with changes. Cambridge supported. Ayes: Franzel, Cambridge, Kenny and Ross. Nays: None. Motion carried.

**PUBLIC OFFICIALS**

- Makayla Garrand, 25th District Liaison for State Senator Dan Lowry introduced herself to the Board and requested that the Board reach out to their office with any questions, concerns or comments they may have.
- Gary Heberling, – Apologized for missing January meeting due to a medical issue
  1. Commissioners passed a resolution defending Amendment #2
  2. Commissioners approved a request by Dave Faber to put sidewalks on both sides of Dawson Street at a cost of \$18,361. Grant funds are being used to help with this project.
  3. An online RSP Program is being used and saved approx. \$100,000.
  4. Due to the lengthy time period to hire through the online RSP Program, the Commissioners approved that the Sheriff Department may notify the county administrator to hire.
  5. Approved the purchase of new vehicles for the Sheriff's Department.
  6. Approved an agreement between the County of Sanilac and David McCarthy for Agriculture Appraisal Service at a cost not to exceed \$38,500 paid for by the Equalization Department
  7. Approved an agreement for the purpose of Providing Commercial & Industrial Appraisals at a cost not to exceed \$24,375.
- Mark Davidson, Circuit Court Judge Candidate introduced himself to the Board, discussed his qualifications for the positions and answered questions.

## **CORRESPONDENCE**

- Letter from Drain Commissioner. Drain work on Gates and Wedge is almost complete.
- Thomas Wyss requested that all tax invoices be sent directly to him.
- DTE – Working on updating the power grid in and around the Watertown area.
- An email was received regarding Hazardous Litigation Training. Scott Kenny will attend.

## **TREASURER**

1. Approval of January 2020 checks number 16041 thru 16065 for a total amount of \$21,963.13

\*\*\*Cambridge made the motion to approve the January 2020 checks number 16041 thru 16065 for a total amount of \$21,963.13, as presented. Kenny supported. Ayes: Cambridge, Franzel, Kenny and Ross. Nays: None. Motion carried.

## **CLERK**

1. Approval of January 6, 2020 minutes

\*\*\*Cambridge made the motion to approve the January 6, 2020 minutes. Kenny supported. Ayes: Cambridge, Franzel, Kenny and Ross. Nays: None. Motion carried.

2. Ross presented the bills to be paid and reported that she spoke with the sewer alarm company and they will send invoices to the PO Box or email.

\*\*\*Cambridge made the motion to approve the bills to be paid as presented. Kenny supported. Ayes: Cambridge, Franzel, Kenny and Ross. Nays: None. Motion carried.

3. Quick Books – The cost of the Quick Books Payroll Program during 2018 was \$750.48. Ross also received a quote from Dryer and Dryer for \$752 per year to process Township payroll. Coats is getting quotes and Cambridge is also seeking quotes for the service. This matter was tabled.

## **CEMETERY REPORT**

Ross reported that:

1. The cemetery activity for December 2019 included a cremation burial at a cost of \$150, emptied trash containers, \$10.00, Knox disposal emptied dumpsters and Sexton wage was \$135.
2. Franzel requested that the Board review the wage and fee schedule next month.
3. The cemetery activity for January 2020 included a January 9<sup>th</sup> funeral that out of township and winter funeral rates were applied to, \$925, snow plowing on January 18, \$25 and January Sexton pay was \$850.

## **SEWER REPORT**

Kenny report that:

1. January 2020 was a quiet month.

## **WEBSITE REPORT**

Cambridge reported that she:

1. Will add the 2020 tree trimming notice from DTE to the website
2. Added January 2020 Meeting Agenda
3. Added the 2020 Board and Planning Commission Meeting dates
4. Added a No Hunting on Township Property Notice
5. Will add to the calendar Fire Department Meeting dates
6. Will add the March Planning Committee Meeting date

## **PUBLIC COMMENT**

None

## **ZONING**

Franzel reported that:

- No updates.

## **PERMITS ISSUED**

Franzel reported:

1. He sent out an application, to a homeowner, for solar use.

### **OLD BUSINESS**

Franzel reported:

1. Air Advantage – Grant Program – no new news

### **NEW BUSINESS**

1. Light fixtures – Tabled until next meeting
2. Township Attorney – Tabled until next meeting
3. Zoning Person – Tabled until next meeting
4. Road Millage – Tim Wrathell, Township Attorney, is working on making sure the ballot language wording is correct. He contacted the Equalization Department and received the needed figures. Jeannie Diaz will supply 2020 taxable values. Mr. Wrathell should have the language ready for the Board's review at the March meeting. Deadline is in May.
5. Election Inspector Pay – Sanilac County Clerk's participated in a survey of township election worker's pay. The Board reviewed and held discussion.

\*\*\*Kenny made the motion to approve an hourly pay rate of \$16.00 to the township clerk for election duties. Cambridge supported. Ayes: Cambridge, Franzel, Kenny and Ross. Nays: None. Motion carried.

\*\*\*Cambridge made the motion to approve an hourly pay rate of \$14.50 to election worker co-chairs and \$12.50 to election workers. Kenny supported. Ayes: Cambridge, Franzel, Kenny and Ross. Nays: None. Motion carried.

6. Quarter News Letter – As requested by the Board, Bill Dixon Tribune Recorder Leader presented the associated cost of producing a quarterly newsletter. – Quarterly setup, page design and 50 printed copies is estimated at \$129.50. Cost will vary depending on the content and the format the content is in. The newsletter may be added to the township website and the quote is good for one year.

Additional distribution can be quoted. The Board requested a quote for newsletters to be sent out twice a year with the tax invoices.

7. Due to the March 10th Presidential Primary election, the Tax Board of Review Meetings will be held on March 9<sup>th</sup> from 9 am thru 3 pm and March 12<sup>th</sup> from 3 pm thru 9 pm.

### **BOARD DISCUSSION**

Tammy Ross reminded the Board that the regular meeting of the Board on March 3, 2020 will be start at 5:30 due to the Public Accuracy Testing.

### **ADJOURN**

\*\*\*Cambridge made the motion to adjourn the meeting at 7:20 p.m. Kenny supported. Ayes: Franzel, Cambridge, Kenny and Ross. Nays: None. Motion carried.

Next Board Meeting Tuesday, March 3, 2019 at 5:30.

Respectfully submitted,  
Tammy Ross, Clerk