

Watertown Township
Regular Board Meeting Minutes
2630 South Sandusky Rd
Sandusky, MI 48471
Tuesday, April 5, 2022 – 6:00 pm

The Watertown Township Board meeting was called to order by Supervisor, Scott Franzel at 6:00 pm. All present rose and recited the Pledge of Allegiance.

PRESENT: Cambridge, Coats, Franzel, and Ross

ABSENT: Dixon, Diaz

GUESTS: Gary Heberling, Andrew Palmer, Jason Radloff and Jim Hacker.

MINUTES

Franzel requested approval of the March 1, 2022 Regular Meeting Minutes.

*** Cambridge made the motion to accept the Regular Meeting Minutes for March 1, 2022 with a change, under Website Report, that Cambridge did not vote on the motion to approve a stipend of \$50.00 a month. Coats supported. Ayes: Cambridge, Coats, Franzel and Ross. Nays: None. Motion carried.

ADDITIONS OR CORRECTIONS TO THE AGENDA – no discussion

PUBLIC OFFICIALS

Gary Heberling, District 2 Commissioner reported that:

Commissioner's Meeting

- Kendra Messing, Deckerville Area Resident, was re-appointed to the Health Board
- A resolution honoring retiring Clerk's Office Employee Paula Messing was read
- Passed a motion that when bidding for new vehicles, local businesses will be given top consideration if the pricing is within 2 to 3%.

Finance Meeting

- Approved purchase of a new commercial dryer for the Sheriff's Department
- Approved the hire of 2 temporary employees for the County Controller Administrator's Office to temporarily replace an employee out on medical leave and an employee who resigned.
- Approved a temporary position in the Prosecutor's Office to temporarily replace an employee out on medical leave
- Roof repair was approved at the Recycling Center
- The purchase of a forklift was approved for the Recycling Center

ROAD COMMISSION

1. Roads and Budget for 2022
2. Townline Road

Andrew Palmer, Road Commission Foreman

- Presented the Lime Stone Purchase Agreement for the year.
- Presented an agreement to replace a 30-inch culvert on Fitch Road. The cost will be split with Washington Township.

*** Cambridge made the motion to accept the Lime Stone Purchase Agreement as presented. Coats supported. Ayes: Cambridge, Coats, Franzel and Ross. Nays: None. Motion carried.

*** Cambridge made the motion to approve the cost of replacing the culvert on Fitch Road as presented. Franzel supported. Ayes: Cambridge, Coats, Franzel and Ross. Nays: None. Motion carried.

Discussion was held on road issues including Townline Road and repairs plans.

OFFICIAL GUEST

Jamie Chargo and Bruce Moore Highline Internet Representatives

- Made a presentation to the Board regarding Highline Internet Company goals in installing fiber optic lines and updating internet service for area residents using grant and company funds.

PUBLIC COMMENT

Township resident requested to update his property from non-homestead to homestead property as it was when he bought it in 2012. He was referred to Township Assessor, Jeannie Diaz.

CORRESPONDENCE

1. Home Solar Call
No discussion on this.
2. CAGE Status Update – Franzel updated the board

SUPERVISOR/ZONING: *Scott Franzel*

1. Blight Fines
No Update
2. Notice of Permit Violation
Franzel reported that the resident on Wedge Road did call about a permit, but didn't pick it up.
3. American Legion and Township Ordinance Book Concerns
Franzel updated the Board that he forwarded the American Legion & Township Ordinance Books to attorney Kyle O'Mara for his legal opinion and also submitted printing invoices.
4. Land Use Permits
Franzel reported that he has received permit requests for a pole barn, residential solar panels and a deck.
5. Franzel and Cambridge held a discussion on carpeting for the hall. Board members reviewed carpet samples and the area the new carpet will be installed. Board picked out a couple samples, Cambridge will check prices on them. Cambridge will bring estimates of the carpet to the next meeting.

TREASURER: *Sheila Coats*

1. Coats requested approval of March 2022 checks number 16781 thru 16813 for a total amount of \$37,262.81

***Cambridge made the motion to approve the paid bills as presented. Supported Franzel. Ayes: Cambridge, Coats, Franzel and Ross. Nays: None. Motion carried.

Coats gave the Board the end of 22/23 year financial information. She discussed the year's revenues and expenses and possible financial arrangements for the Townline Road project. Discussion also included township lawn mowing expenses

CLERK'S REPORT: *Tammy Ross*

Ross:

1. Planning Commission Bylaws completed.
See Planning Board Report
2. Requested a motion to approve the monthly bills to be paid.

*** Cambridge made the motion to approve the bills to be paid as presented. Coats supported. Ayes: Cambridge, Coats, Franzel and Ross. Nays: None. Motion carried.

Ross reported she spoke with the insurance company regarding the coverage adjustment the Board approved during the March 2022 Meeting. The adjustment will be made and other adjustments can be requested during the annual renewal review.

Ross also presented grant opportunities for the Board's consideration.

CEMETERY REPORT

1. Database Update

Franzel discussed progress on the database project.

SEWER REPORT: *Bill Dixon*

No report

PLANNING BOARD

Franzel

- Reported bylaws are updated
- Gave the Board a copy of the proposed ordinance changes the committee has made to date. This includes that all violation letters be sent from the Township Attorney.
- Corrected that Jim Franzel not Jim Hacker replaced Gary Fetting on the Board

Cambridge reported that:

- Committee member positions for 2022 are Chairman Jim Hacker, Vice-Chairman Mark Batkie and Secretary Jason Radloff.
- The Planning Commission recommends that the Township hire an Ordinance Enforcement Officer.

WEBSITE REPORT: *Becky Cambridge*

Cambridge reported that she:

- Updated township committee members and information as needed.
- Updated or archived minutes as need.
- Added Planning Commission Bylaws and Amendment.
- Removed all unapproved minutes for Township and Planning Commission Boards

TAX ASSESSOR: *Jeannie Diaz*

No Report

PERMITS ISSUED:

No report

OLD BUSINESS

1. Front Door Floor Issue Update

No update

2. Cemetery Trees Removal

No update or action

NEW BUSINESS

1. Fee Schedule

- Cambridge reported that the new fee schedule is finished and is posted on the Township Website

2. ARPA Money Plan

- No Update
- 3. Summer Garage Sale
 - The Board held discussion on having a Watertown Township Garage Sale from 9 am to 4 pm on Saturday, July 30, 2022. Highline Internet Company offered to do a sponsor donation for the event. Cambridge and Ross will work on planning the event.
- 4. Office Floor Refinishing.
 - Cambridge met with D&L Hardwood Flooring. Their price is \$4.25 per square foot for sanding and three coats. The big room cost will be \$640 natural and \$675 stained. The small room will be \$221 natural and \$234 stained. She also received a quote from Ted Patrick for \$600 to sand, stain and replace floor boards in the small room.

***Franzel made the motion to approve the bid from Ted Patrick as quoted. Cambridge supported. Ayes: Cambridge, Coats, Franzel and Ross. Nays: None. Motion carried

Ross gave the Board a Wage Finance Report for all positions paid by the township. Discussion was held.

***Coats made the motion to approve wage increases as discussed. Cambridge supported. Ayes: Cambridge, Coats, Franzel and Ross. Nays: None. Motion carried

ADJOURN

***Coats made the motion to adjourn the meeting at 8:02 p.m. Cambridge supported. Ayes: Cambridge, Coats, Franzel and Ross. Nays: None. Motion carried

Next Regular Board Meeting is Tuesday, May 3, 2022, 6 pm.

Respectfully submitted,

Tammy Ross, Clerk