

**Watertown Township**  
2630 South Sandusky Rd  
Sandusky, MI 48471  
Tuesday, June 2, 2020 – 6:00

The Watertown Township Board meeting was called to order by Supervisor Franzel at 6:00 P.M. All present rose and recited the Pledge of Allegiance.

PRESENT: Kenny, Cambridge, Franzel, Ross, Diaz, Coats

ABSENT: None

GUESTS: Matt Cole, Jeff Renaudin, Jason Radloff

**ADDITIONS OR CORRECTIONS TO AGENDA**

- Diaz requested to add a letter from the State under correspondence #8
- Franzel requested under Correspondence #5-Mark Davidson, #6-Andrew Beeler, #7-Michigan Fight and under Zoning – Parcel Division
- Franzel requested to move Sewer Inspection report before Correspondence.

\*\*\*Coats made the motion to accept the agenda with the above stated changes. Kenny supported. Ayes: Franzel, Cambridge, Coats, Kenny and Ross. Nays: None. Motion carried.

**SEWER INSPECTION**

Kenny presented and discussed with the Board a video inspection of the inside of the sewer system conducted by Michigan Pipe Inspection Corporation, Inc. As shown on the video, there are numerous costly repairs to be made and Michigan Pipe Inspector Corporation, Inc. is proposing a 5-year repair plan for the Township.

\*\*\*Kenny made the motion to request that Michigan Pipe Inspection Incorporated sends a representative to the next regular Board Meeting. Kenny supported. Ayes: Franzel, Cambridge, Coats, Kenny and Ross. Nays: None. Motion carried.

\*\*\*Coats made the motion to take the original paper sewer blue prints to Fort Gratiot and get them digitalized for future bids and information. Kenny Supported. Ayes: Franzel, Cambridge, Coats, Kenny and Ross. Nays: None. Motion carried.

**CORRESPONDENCE**

Franzel reported that:

1. Letter of Notice of Violation – Homeowner responded and obtained a permit.
2. Townline Road – Elmer Township declined limestone project – By unanimous consensus agreement, the Board will also decline to proceed on this project at this time.
3. Air Advantage declined the township grant request for a 5-G tower. There was not enough public participation in the surveys.
4. Political Signs – Township ordinance reflects 60-days prior to election. According to the Township Attorney, this is against the constitutional rights of candidates. All ordinances need to be reviewed and corrections made sooner rather than later. By unanimous consensus of the Board, Franzel will request at their June 18<sup>th</sup> meeting, that the Planning Board hold a hearing regarding the Zoning Ordinances. The Public Hearing will be held and the ordinances can then be worked on.  
NOTE: The Township can limit the days after an election that the signs can stay in yards. Township ordinance states 10 days.
5. Mark Davidson Correspondence – Letter regarding his candidacy for Judge
6. Andrew Beeler – Letter regarding his candidacy for the House of Representatives.
7. Jeanie Diaz reported on a letter from the State Tax Commission regarding the Audit Minimum Assessment Requirements (AMAR) Correction Action Plan to be submitted by June 20, 2020.

8. Michigan Pipe Inspection – Received invoice and service status.

### **TREASURER**

1. Approval of May 2020 checks number 16154 thru 16176 for a total amount of \$24,651.41 includes almost \$18,000 brining invoice

\*\*\*Cambridge made the motion to approve the checks as presented. Kenny supported. Ayes: Cambridge, Franzel, Kenny, Coats and Ross. Nays: None. Motion carried.

### **CLERK**

1. Approval of May 5, 2020 regular scheduled Board Meeting.

\*\*\*Kenny made the motion to approve the May 5, 2020 regular meeting minutes. Cambridge supported. Ayes: Cambridge, Franzel, Kenny, Coats and Ross. Nays: None. Motion carried.

1. Approval of May 28, 2020 Special Board Meeting.

\*\*\*Kenny made the motion to approve the May 28, 2020 special meeting minutes. Coats supported. Ayes: Cambridge, Franzel, Kenny, Coats and Ross. Nays: None. Motion carried.

2. Ross presented the bills to be paid

\*\*\*Cambridge made the motion to approve the bills to be paid as presented. Kenny supported. Ayes: Cambridge, Franzel, Kenny, Coats and Ross. Nays: None. Motion carried.

### **CEMETERY REPORT**

Ross presented the May 2020 Report

- A double payment burial payment was received and cashed in February 2020 from Pollock-Randal Funeral Home – The Township needs to reimburse the funeral home \$925.
- Trash was emptied on May 23<sup>rd</sup> and 25<sup>th</sup> for the Memorial Weekend - \$20.00. Sexton pay - \$20.00.

### **SEWER REPORT**

Ross reported that:

- A letter was received from Dr. Powell, Family Dentistry of Sandusky – His sewer invoice was over \$3,000. Per Coats it was a typo from December 2019 and has been corrected.
- January – March 2020 invoices have not been received. Per Coats, her billing system is not working correctly. It is being worked on by the software company.

Kenny reported that:

- Residents, especially new residents, are letting him know that billing addresses may need to be updated. He would like a report of the address sewer invoices are going to. Coats will email the list to Kenny
- Due to COVID concerns, some residents will not let in him in their homes to read the meter. These invoices will be estimated for this quarter.
- The City of Sandusky is moving to monthly sewer/water invoicing and may want the Township to move to monthly billing too.

### **WEBSITE REPORT**

Cambridge reported that she:

1. Added monthly agendas and minutes.
2. Will add PO Box 47 in the address and put in a notice that mail is only delivered to the PO Box.
3. Will add new resident information notice on where to send updated Water/Sewer billing information.

**TAX ASSESSOR: Jeannie Diaz**

1. Would like to discuss her request and proposal – The computer she uses to conduct township business died in the middle of April. She is requesting that the Township consider paying a 3<sup>rd</sup> of the cost of the new computer and data exchange fee. She will personally pay a 3<sup>rd</sup> of the costs and another township she works for will pay a 3<sup>rd</sup> of the cost.

\*\*\*Coats made the motion to approve reimbursing Jeannie Diaz a 3<sup>rd</sup> of the cost of a new computer and transfer of information for a total cost of \$383 to the Township. Cambridge supported. Ayes: Cambridge, Franzel, Kenny, Coats and Ross. Nays: None. Motion carried.

**PUBLIC OFFICIALS**

None

**PUBLIC COMMENT**

None

**ZONING**

Franzel reported:

1. Received a deck permit as reported above under Correspondence.
2. Franzel submitted a Pole Barn permit for his own property and requested the Board review it. By unanimous consensus, the Board approved the permit.
3. Land Use Permit for a garage is on hold, as a subdivision setback variance is needed.
4. Parcel Division – Resident paid \$50 toward the permit and will pay another \$100.

**OLD BUSINESS**

None

**NEW BUSINESS**

1. Need to address surface water standing between Dell Street and Miller Road. Water is not being drained and surface water is approximately a foot below the road. – Franzel reported he spoke with Andrew Palmer regarding this and it may be part of our sewer issue.
2. Sewer issues this past month need to be discussed as to what all precautions we need to make to ensure that our sewer system is up to the standard before these issues were found. – Addressed above under Sewer Inspection
3. Idea for public to have a sign-up sheet to address the board for public comments before coming to the podium. – Franzel reported that he would like to have a sign-up sheet to make sure anyone speaking to the Board is identified correctly and for COVID tracking purposes. By unanimous consensus the Board approved a sign-up sheet.

**BOARD DISCUSSION**

None

**ADJOURN**

\*\*\*Coats made the motion to adjourn the meeting at 7:48 p.m. Cambridge supported. Ayes: Coats, Franzel, Cambridge, Kenny and Ross. Nays: None. Motion carried.

Next Board Meeting at 6:00 p.m. on Tuesday, July 7 & Tuesday, July 28 (due to the August 4<sup>th</sup> election)

Respectfully submitted  
Tammy Ross, Clerk