

**Watertown Township**  
2630 South Sandusky Rd  
Sandusky, MI 48471  
Tuesday, July 9, 2019 – 6:00

The Watertown Township Board meeting was called to order by Supervisor Scott Franzel at 6:00 P.M. All present rose and recited the Pledge of Allegiance.

PRESENT: Scott Kenny, Rebecca Cambridge, Scott Franzel, Sheila Coats and Tammy Ross

GUESTS: Jeff Renaudin, Dick Henderson and Vicky Bagley

ABSENT: Jeannie Diaz

**ADDITIONS OR CORRECTIONS TO AGENDA:**

Scott Kenny requested that Broad Band Report be placed under New Business – Item 6.

Motion made by Coats to approve the agenda as amended, Cambridge supported. Ayes: Cambridge, Kenny, Franzel, Coats and Ross. Nays: None. Motion carried.

**PUBLIC OFFICIALS:**

1. Barb Main – AVCI
  - Not Present
2. Andrew Palmer – Road Commission -- Miller Rd and Gates Rd
  - The Asphalt Agreement came in at \$231,809.25 for all township paved road upgrades with shoulders and everything. Price may go down slightly depending on the amount of materials that are needed. The goal is to complete each project this year.  
Motion made by Kenny to approve the Asphalt Agreement, with a request made to Sandusky School District to share the cost of upgrading the road (Pine Tree Lane) to the High School, Ross supported. Ayes: Cambridge, Kenny, Franzel, Coats and Ross. Nays: None. Motion carried.
3. Brad Callahan – paving township roads quote
  - Not Present
4. Greg Alexander – Drain office – explaining drain package
  - Not Present

**PUBLIC COMMENTS:**

1. Bob Wagner – Wagner Lawn Care
  - Discussion was held. Lawns are mowed once a week or as needed to a height of 3 inches. Cost is \$160 per cut for mowing the cemetery, approximately \$70 for the township hall and lot mowing. Every other week trimming is approximately \$65.
2. Census Bureau wants a group put together for gather ALL residents of the township NEW APPROACH using local people.
  - Scott Franzel reported that a representative from the Census Bureau stopped to see him regarding a new approach to getting the most accurate count for the 2020 census. This approach uses local residents to do the count and pays them \$15.00 per hour. The representative will email more information and will return to meet with him.

**ZONING:**

1. Jonathon Boyle – update –
  - Scott Franzel reported that Julie Murphy, owner, received a letter from the County stating that she has 30 days to tear the building down. If the building is not down in 30 days, the matter is referred to the Prosecutor's Office.

2. James Spoutz 105 Morris Rd – update
  - Scott Franzel reported that he sent James Spoutz a letter and received no response. The next step in the process is to send a notice of violation.
  - Vicky Bagley reported that she has been to the home and the stench of sewer or septic was very bad. She does not believe there is a sewage drain field or a water supply system on the property.
3. Thibodue 2586 S Sandusky Rd – update
  - Scott Franzel reported that Mr. Thibodue’s attorney sent a response to the township letter. However, the next step in the process is still to send a notice of violation.
4. Pritchett Land Splits – update
  - No update
5. New land split that needs Board approval
  - Scott Franzel reported that he received a Land Split Application from Angie Hoff splitting off a 1.5 acre parcel. The parent parcel is 2 acres and meets zoning requirements.
  - Discussion was held.
    - Motion made by Coats to approve the Parcel Split Request made by Angie Hoff,
    - Ross supported by Kenny Ayes: Cambridge, Kenny, Franzel, Coats and Ross.
    - Nays: None. Motion carried.
6. Franzel has received many complaints regarding Blight around the township – many of the complaints from years and nothing has ever been done. How does the Board want to respond and how do we want to deal with these issues
  - Sylvan Dr
  - S Sandusky Rd
  - S Sandusky Rd
  - Morris Rd
  - Watertown Rd
  - Discussion was held. The Board would like to proceed with the attorney’s recommendation for the Sproutz and Thibodue properties. Each Board member will drive by the new properties with blight complaints and the Board will revisit this issue during the August 2019 regular Board Meeting.

**PERMITS:**

1. 2 -- Commercial applications
  - Scott Franzel Reported that he received permits applications for- American Tower on Gates Rd for \$500 (antennas) and Tubbs Brothers Service Center for \$300 building an addition 60 x 80 7800 sq ft.
  - Ken Stevens, Sandusky Auto Parts 635 S Sandusky Rd collected \$200 for a 48 x 92 4416 sq ft pole barn for vehicle services and wash bay, Permit was already approved.
2. 5 – land use permits
  - Ed Brock 495 S Townline Rd – recessed pool 18 x 33 and pole barn 26 x 40 1040 sq ft.
  - Mike and Cheryl Wedge 150 W Miller Rd – building new house, 1 story, 1500 sq ft.
  - Kip and Annie Reynolds 1059 S Sandusky Rd – shed 20 x 40 1200 sq ft with 20 x 20 bump out.
  - Paul Franzel 2895 Johnson Rd – pole barn 30 x 32 960 sq ft.
  - Michael Haag 1670 E Frenchline Rd – pool 14 x 14 196 sq ft.

**FIRE ASSOCIATION:**

No report

**SEWER:**

Scott Kenny reported –

- SLC Meter update – The new water meter has a one year warrantee. However, a backup meter is needed to insure that deadlines to submit readings are met to avoid late fees/fines. Due to internal damage, it will cost \$523.06 to get the old hand held water meter repaired/refurbished or \$1,272 to purchase another new one.

- Other department needs include
    - Additional bland remittance forms
    - Repair or replacement of the water meter at Dr. Powell's Office
    - Spare parts and new meters
- Motion made by Coats to approve the purchase of new meters, parts, & forms at a cost not to exceed \$1,000 supported by Cambridge Ayes: Cambridge, Kenny, Franzel, Coats and Ross. Nays: None. Motion carried.

**OLD BUSINESS:**

1. Windmill ordinance – tabled – Planning Commission still working on it
2. Hall Parking Lot and Cemetery quote from Aztec Asphalt  
 Scott Franzel reported that the updated Aztec Asphalt quote is \$17,050 and includes the township parking lot and cemetery asphalt.  
 Motion made by Coats to approve the Aztec Asphalt \$17,050 bid to do the township hall parking lot and to clean and fill 10 mil cracks at the cemetery, supported by Cambridge Ayes: Cambridge, Kenny, Franzel, Coats and Ross. Nays: None. Motion carried.
3. T-Mobile tower upgrade after Planning Commission meeting on 6/20/19 – updating and replacing tower with new, not increasing. Information that was sent to Scott Franzel the Board cannot stop the upgrade of the tower.

**NEW BUSINESS:**

1. Review the updated list of scheduled fees, Parcel Division Application and Land Use Permit application
  - Tabled until August 2019 Meeting
2. Web Site – Becky  
 Cambridge reported that
  - Updates have been made to the township and county websites.
  - The Prohibition of Marijuana Ordinance has been added. At this time, it is the only ordinance on the site.
  - By unanimous consensus, the Board approves archiving all agendas and minutes older than one year.
  - Changes, updates and additional articles should be emailed to her.
 The Board reviewed the website pages for any other needed updates and suggested adding a page to promote township news.
3. Semco Energy to dig up leak on cemetery property in the coming month or two
  - Scott Franzel reported that there is a leak and Semco will have to bypass the line to fix it.
4. Scott Kenny and Scott Franzel will be attending the County Road Commission Meeting July 10, 2019.
  - Scott Franzel reported that they will be attending the planning committee meeting. Dave Tubbs also invited all township board officials to a photo opportunity as a thank you for helping out trying to get them their new construction project approved.
5. Franzel needs Board approval to attend meeting at Shanty Creek and Board Approval to go up night before and stay due to 4 hour drive up to meeting.  
 Motion made by Coats to approve that Scott Franzel be allowed to attend the Shanty Creek Meeting and spend no more than \$175 per night for a room, supported by Kenny Ayes: Cambridge, Kenny, Franzel, Coats and Ross. Nays: None. Motion carried.
6. Broad Band Report –
  - Scott Kenny reported that August 31<sup>st</sup> is the deadline to get the Broad Band Grant Application in for next spring. Air Advantage will help write everything. If the grant is

approved, it will fund installation of an internet tower, at no cost to the township that will provide high speed internet access for up to 4 miles. The reach of this tower can be extended if another antenna is placed on a high structure. By unanimous consensus, the Board approved an Air Advantage Representative writing the grant and presenting it at the August 2019 Meeting. Scott Kenny can contact Air Advantage

Motion made by Cambridge to direct Scott Kenny to contact Air Advantage to fill out the grant application and present it at the August 2019 regular Board Meeting supported by Coats Ayes: Cambridge, Kenny, Franzel, Coats and Ross. Nays: None. Motion carried.

**CLERK:**

1. June 4, 2019 approval of Minutes

Motion by Coats to approve the minutes of the June 4, 2019 regular Board as presented. Supported by Cambridge. Ayes: Cambridge, Franzel, Coats, Kenny and Ross. Nays: none. Motion carried.

2. Approval of Bills to be paid

Motion by Cambridge to approve the bills to be paid as presented. Supported by Kenny. Ayes: Cambridge, Franzel, Coats, Kenny and Ross. Nays: none. Motion carried.

**CORRESPONDENCE:**

None

**TREASURER:**

1. Approve June checks #15843 thru #15875, in the amount of \$50,424.41.

Motion by Kenny, to approve June 2019 checks #15843 thru #15875 in the amount of \$50,424.41 as presented. Cambridge Supported Ayes: Cambridge, Franzel, Coats, Kenny and Ross. Nays: None. Motion Carried.

**ADJOURN:**

Motion by Kenny to adjourn, supported by Cambridge. Ayes: Cambridge, Franzel, Coats, Kenny and Ross. Nays: None. Motion carried.

There being no further business, the meeting was adjourned by Supervisor Franzel at 8:25 pm.

Next Meeting: Tuesday, August 6, 2019 at 6:00 pm.

Respectfully submitted,  
Tammy Ross, Clerk