

**Watertown Township**  
2630 South Sandusky Rd  
Sandusky, MI 48471  
Tuesday, July 28, 2020 – 6:00

The Watertown Township Board meeting was called to order by Supervisor Franzel at 6:00 P.M.  
All present rose and recited the Pledge of Allegiance.

PRESENT: Kenny, Cambridge, Franzel, Ross, Coats

ABSENT: Diaz

GUESTS: Dick Henderson, Jeff Renadin and Roger Brown.

**ADDITIONS OR CORRECTIONS TO AGENDA**

- Dick Henderson requested to add a discussion on cemetery sexton. Franzel added Cemetery Sexton Discussion under New Business.
- Franzel requested to add Road Agreement and Road Side Ditch Agreement under Correspondence.
- Franzel requested to move attorney Kyle O'Mara's reports from New Business to next in the Agenda order.

\*\*\*Kenny made the motion to accept the agenda with the above stated changes. Cambridge supported.  
Ayes: Franzel, Cambridge, Coats, Kenny and Ross. Nays: None. Motion carried.

**ATTORNEY REPORTS**

1. Kyle O'Mara to discuss Civil Infraction Ordinance Changes – Mr. O'Mara gave the Board an overview and held discussion on Civil Infraction Ordinances and the advantages and disadvantages of civil or misdemeanor enforcement.
2. Kyle O'Mara to discuss putting all Ordinance in one Book of Ordinances – Mr. O'Mara explained the process to put all Township Ordinances in one Book of Ordinances and the process of adopting ordinances.

**CORRESPONDENCE**

Franzel reported:

1. Scott Kenny Resignation Letter – Scott Kenny submitted a resignation letter from the township sewer position, giving a 7-week notice.
2. Bill from Kappel for sewer issue – Franzel presented
3. Bill from Jim's heating and plumbing – Franzel presented
4. Road Agreement – Franzel presented
5. Road Side Ditch Agreement – Franzel presented - Limestone Agreement for Gates and Miller Road – This will finish the project

**TREASURER**

1. Approval of July 2020 checks number 16219 thru 16245 for a total amount of \$31,607.91, includes the road brining invoice.

\*\*\*Kenny made the motion to approve the checks as presented. Cambridge supported. Ayes: Cambridge, Franzel, Kenny, Coats and Ross. Nays: None. Motion carried.

**CLERK**

1. Approval of July 7, 2020 regular scheduled Board Meeting.

Coats requested corrections on election inspector Nicole Markel name and the election date to August 4.

\*\*\*Coats made the motion to approve the July 7, 2020 regular meeting minutes with changes. Cambridge supported. Ayes: Cambridge, Franzel, Kenny, Coats and Ross. Nays: None. Motion carried.

### **SEWER REPORT**

Kenny reported that:

- Starting on September 1<sup>st</sup>, the City of Sandusky is moving to monthly water/sewer invoicing versus quarterly. It is up to the Board to continue with quarterly or monthly township billings. However, the City may require monthly payments.
- Michigan Pipeline is not an engineering firm and therefore, does not recommend sewer changes. The company is asking the amount of funds available in the Sewer Fund, so they can contact an engineering firm to have a study done. Coats explained that there is not a separate sewer fund, but there is a sewer account within the Township Fund. The two engineering companies that were contacted do not want the job. Kenny will contact other engineering companies.
- Next sewer meter reading is September 1<sup>st</sup>.

### **WEBSITE REPORT**

Cambridge reported that she:

- Verified Assessor Jeannie Diaz's email address and updated Deputy Clerk Susan Cole's email.
- Added 7/21/20 Board of Review Meeting to the calendar.
- Added COVID Mask Requirement Notice.
- Added and archived agenda and minutes as appropriate.
- Becky told Sheila there is still missing minutes for P/C Sheila explained that she wasn't at that meeting and Bill Dixon took the minutes. Coats will email to Cambridge.

### **TAX ASSESSOR: Jeannie Diaz**

No report

### **PUBLIC OFFICIALS**

None

### **PUBLIC COMMENT**

Roger Brown – Has been working with Scott Kenny with the sewer system and believes it is in dire shape. Mr. Brown gave the Board his recollection of how the system was set up and what he believes would be ways to rectify the situation.

### **ZONNING**

1. Sign for drain commissioner too big according to ordinance. Candidate moved and corrected in timely manner. – Franzel reported that there was a complaint of a candidate election sign bigger than 4 by 8 ordinance limit. He called the candidate and it was removed in a timely manner.
2. Franzel issued two permits, one for a deck and one for a shed.
3. Franzel presented final payment for Fahls land split.

### **CEMETERY REPORT**

Ross presented the July 2020 Report as submitted by Dick Henderson, Sexton

- Cremation burial on July 13, 2020 – Section B, Row 16, Grave 1. Weekday rates apply, \$125.
- 3 hours labor - dumping trash containers, spraying poison ivy and trimming branches.
- Sexton pay July 1<sup>st</sup> thru the 22<sup>nd</sup> is \$175.

### **OLD BUSINESS**

None

### **NEW BUSINESS**

1. Kyle O'Mara to discuss Civil Infraction Ordinance Changes

Based on the discussion held earlier with Attorney Kyle O'Mara -

\*\*\*Kenny made the motion to recommend to the Planning Commission that all ordinances be civil infractions. Cambridge supported. Ayes: Cambridge, Franzel, Kenny, Coats and Ross. Nays: None. Motion carried.

2. Kyle O'Mara to discuss putting all Ordinance in one Book of Ordinance.

Based on the discussion held earlier with Attorney Kyle O'Mara

\*\*\*Cambridge made the motion to combine all ordinances into one Book. Kenny supported. Ayes: Cambridge, Franzel, Kenny, Coats and Ross. Nays: None. Motion carried.

3. Lighting for hall fixtures

\*\*\*Cambridge made the motion to approve the purchase of 8 light fixtures after Coats investigates how far the lights hang down. Kenny supports. Ayes: Cambridge, Franzel, Kenny, Coats and Ross. Nays: None. Motion carried.

4. Sexton Discussion

The Board and Sexton Dick Henderson discussed an appropriate place for the cemetery rubbish to be put, a letter sent to the sexton regarding cemetery ordinances, township mowing agreement and a letter he received from the Board.

\*\*\* Cambridge made the motion to table the placement of cemetery rubbish and each Board Member consider the best placement for discussion next meeting. Kenny supported. Ayes: Coats, Franzel, Cambridge, Kenny and Ross. Nays: None. Motion carried.

5. Lawn mowing discussion  
Discussion held with item #4.

6. Quote for new copy machine

\*\*\*Kenny made the motion to approve the copier quote. Coats supported. Ayes: Coats, Franzel, Cambridge, Kenny and Ross. Nays: None. Motion carried.

#### **BOARD DISCUSSION**

None

#### **ADJOURN**

\*\*\*Coats made the motion to adjourn the meeting at 7:33 p.m. Cambridge supported. Ayes: Coats, Franzel, Cambridge, Kenny and Ross. Nays: None. Motion carried.

Next meeting of the Board is on Tuesday, October 6, 2020

Respectfully submitted  
Tammy Ross, Clerk