

Watertown Township
2630 South Sandusky Rd
Sandusky, MI 48471

Board Regular Meeting Minutes
Tuesday, October 4, 2022 – 6:00 p.m.

The Watertown Township Board meeting was called to order by Supervisor, Scott Franzel. All present rose and recited the Pledge of Allegiance.

PRESENT: Cambridge, Coats, Diaz, Dixon, Franzel and Ross

ABSENT: None

GUESTS: Brad Harrison, Scott Loading and Jennifer Pangburn from GFL, Jason Radloff, Gary Heberling and Jim Hacker

MINUTES

Franzel requested approval of the September 6, 2022 Regular Meeting Minutes.

Dixon – requested that the word prohibition replace probation under Sewer Report last item.

*** Motion by Dixon, Supported by Cambridge to approve the minutes as amended. All in favor. Motion carried.

ELECTION COMMISSION

Tammy Ross, Clerk noted for the record that the General Election will be held on Tuesday, November 8, 2022. The Public Accuracy Testing will take place Tuesday, November 1, 2022 at 5:15 pm before the regular board meeting and will be published in the Tribune Recorder Leader. The following Election Inspectors are presented to the board.

Susan Cole – Co Chair
Cheryl Heberling – Co-Chair
Heidi Fetting
Sheryl Hooper
Nicole Markel
Kortney Ball
Tammy Ross

Dawn Grabitz – Co Chair
Roseann Kopacz
Carol Mitchell
Marilyn Loding
Taylor Foster
Sheila Jasz Hendershot

Clerk Tammy Ross needs Board Approval of the Election Inspectors for the General Election on Tuesday, November 2022

***Coats made the motion to approve the stated election officials. Franzel supported. Ayes: Franzel, Coats, Cambridge, Dixon and Ross. Nays: None. Motion carried.

AGENDA

Franzel requested –

- Comcast be placed under Correspondence
- Funding Information Package be placed under Correspondence
- ZBA Appointment be placed under New Business, Item Number 8
- New bill for tube on Cooper/Banner roads be placed under Road Commission, Item Number 2

*** Motion by Dixon, Supported by Dixon to approve the agenda as amended. All in favor. Motion carried.

PUBLIC OFFICIALS.

District 2 Commissioner Gary Heberling, reported

- The County ARPA Committee approved using ARPA funds to pay off one of the two jail loans amounting to \$1,242,708. This early payoff will be a savings of \$395,697 per year until the loan maturation date in 2039.
- The ARPA Committee tabled the new dog shelter project until they hear back from Andrew Beeler regarding a grant that will partially fund the new building.
- The ARPA Committee tabled building a new 5.2 million dollar health building and are researching the cost of updating/redesigning the old building.
- Approved the annual Continuation Contract with Jim Matson Animal Control Consultant Service wage at \$22 per hour and at 12 hours a week.
- Approved a .65 cent raise for Joe Allen, SE & SC Agent for a total of \$30 per hour.
- The Pine Tree Lane raw sewage issue has been resolved and the homeowner will be putting in a sewer system.

PUBLIC COMMENTS

Scott Loading from GFL Environmental introduced to the Board, General Manager, Brad Harrison and Route Supervisor, Nate and spoke about GFL Environmental background, community involvement and services. He also presented to the Board a bid for weekly trash pickup for the township.

CORRESPONDENCE

1. Compass Communication
 - Franzel shared this communication with the Board
2. Funding Information Package
 - Franzel shared this communication with the Board

NEW BUSINESS

1. Spicer Group Master Plan
 - Franzel reported on the Spicer Group Meeting. To take care of all ordinances, and update the Master Plan will cost between \$25,000 and \$35,000 and ARPA money can be used. Franzel reported that the present Master Plan is not recorded with the State and this is preventing the township from applying for grants. Spicer Group will also update the Recreation Plan. Discussion was held.

*** Motion by Cambridge, Supported Dixon retaining the Spicer Group within the quoted range of \$25,000 to \$35,000. All in favor. Motion carried.

2. Waste removal quotes from GFL and Waste Management
 - Franzel distributed price quotes from GFL & Waste Management. Franzel will further investigate the process and timeline to implement waste pickup for residence of the township. A decision on this item will be tabled until the November 2022 regular meeting.
3. Coach Lights Upgrade to LED Lighting
 - Franzel reported that they are waiting to get the lights in and they will be installed.
4. Upgrade Water Meters
 - No update
5. Sewer/Meter Reader Replacement & Possibility of Having a Sub/2nd person.
 - Franzel recommends Jim Hacker as primary and possibly Jason Radloff as alternate. Mr. Radloff would like to try the position before committing to being the alternate. Pay will be \$100 per month and a \$100 per quarterly meter readings.

*** Motion by Cambridge, Supported Dixon approving Jim Hacker to the Sewer/Water Reader position and possibly Jason Radloff as the alternate. All in favor. Motion carried.

6. Public Accuracy Test
 - The Public Accuracy Test will be held Tuesday, November 1st at 5:00 p.m.
7. Vacant Zoning Board of Appeals (ZBA) Position
 - Franzel recommends Jim Cambridge for this position.

*** Motion by Dixon, Supported by Franzel to appoint Jim Cambridge to the ZBA position. All in favor. Motion carried.

ROAD COMMISSION

1. August 2022 Road Brine Logs
 - Franzel presented the August 2022 Road Brine Logs for the Board's review. Ross will contact Wilkinson Mineral brining costs and application procedures.

Franzel reported he contacted the Road Commission on the charge for the stolen culvert. A new invoice minus this charge was issued.

ZONING: *Scott Franzel*

1. Cell Tower – 376 Gates Road
 - Franzel presented the land use permit.
2. Residential Solar – 355 W Cooper Road
 - Franzel presented the land use permit.

TREASURER'S REPORT: *Sheila Coats*

Coats requested approval of the September 2022 checks number 16971 thru 17002 for a total amount of \$61,995.33.

*** Motion by Dixon, Supported by Cambridge to approve the September 2022 checks as presented. All in favor. Motion carried.

Coats requested approval to open an interest-bearing checking account with Exchange State Bank with Ross and Coats as signers.

*** Motion by Franzel, Supported by Cambridge to approve the request as presented. All in favor. Motion carried

Coats presented and the Board discussed with Jim Hacker, Hacker Funeral Parlor, and the Release of Liability for Burial as updated by attorney, Carolyn Stoutenburg. The Board tabled this issue.

CLERK'S REPORT: *Tammy Ross*

Ross requested a motion to approve the monthly bills.

*** Motion by Cambridge, Supported by Dixon to approve the bills as presented. All in favor. Motion carried.

Ross reported that the insurance representative Jonathon Johnson

- The township has been approved for increased Sewer Backup Liability - \$250,000 per occurrence & \$250,000 annual aggregate at an additional cost of \$1,250 annually.
- The requested increase for zoning is under review. Additional information has been requested regarding the current status on the township zoning dispute issue. Franzel will provide the update.

Dixon wait on Sewer to see about increasing Zoning.

CEMETERY REPORT: *Tammy Ross*

No Report

SEWER REPORT: *Bill Dixon*

Dixon's Report -

- Sewer supplemental insurance application
- Training with Jim Hacker and Jason Radloff before the end of October

PLANNING BOARD *Becky Cambridge*

- Next meeting on December 15, 2022 at 6:00 p.m. to work on Master Plan.

WEBSITE REPORT: *Becky Cambridge*

- Added approved and proposed minutes as needed
- Added Community Day Pictures
- Added Smart ~~World~~ rural Community Pictures
- Added Smart ~~World~~ rural Community Announcement

TAX ASSESSOR: *Jeannie Diaz*

No Report

PERMITS ISSUED:

See Zoning

Land value an tables must be added to the website before the end of 2022

OLD BUSINESS

1. ARPA Money Plan
 - Franzel requested using the funds for the Spicer Group on Master Plan and Ordinances.
2. Vinyl Flooring
 - Cambridge
3. Updating Ordinance Completion

*** Motion by Coats, Supported by Cambridge to approve the quote as presented. All in favor. Motion carried.

ADJOURN

***Coats made the motion to adjourn the meeting at 7:28 p.m. Cambridge supported. All in favor. Motion carried

Next Regular Board Meeting is Tuesday, November 1, 2022 at 6 p.m., Public Accuracy Test will be at 5 pm before the Regular Board meeting.

Respectfully submitted,

Tammy Ross, Clerk