



# Watertown Township

2630 South Sandusky Road, Sandusky, Michigan  
48471

## Watertown Township Board Meeting

**Tuesday November 2nd, 2021 - 6:00 P.M. Board Meeting**

### CALL TO ORDER WITH PLEDGE OF ALLEGIANCE

PRESENT:

ABSENT:

GUESTS:

***This meeting is a meeting of the Watertown Township Board of Trustees in public for the purpose of conducting Township business and is not to be considered a public community meeting or social gathering. Please refrain from cell phone use and/or disruptive behavior.***

### ACCEPTANCE OF THE MINUTES FROM THE LAST BOARD MEETING.

### ADDITIONS OR CORRECTIONS TO AGENDA:

### OFFICIAL GUEST:

### CLOSED SESSION:

### CORRESPONDENCE:

1. City of Sandusky and ELGE regarding Cramer property over VanAlstine's new signage.
  - A. Stating that Cramer's **could clean up the property.**
  - B. Stated that Cramer's wanted to use as a charging station in the future. (property is too small for any business)
2. Letter from a member of the planning board.

### ROAD COMMISSION:

TREASURER'S REPORT: **Sheila**

CLERK'S REPORT: **Tammy**

CEMETERY REPORT: **Tammy**

1. Missing Cemetery Map
2. Cemetery spreadsheet is being worked on.

SEWER REPORT: **Bill Dixon**

PLANNING BOARD: **Bill Dixon**

WEB SITE REPORT: **Becky**

TAX ASSESSOR: **Jeannie**

1. PUBLIC OFFICIALS:

PUBLIC COMMENTS: *Please address the Board from the Podium.*

**DO NOT APPROACH THE BOARD TABLE. IF YOU HAVE SOMETHING TO GIVE TO THE BOARD SOMEONE FROM THE BOARD WILL COME AND COLLECT THEM FROM YOU AT THE PODIUM.**

ZONING:

1. Would the Board like to start sending letters to abandon/dangerous buildings to get cleaned up?
  - A. Waiting on a letter from Kyle to reflect new fines associated with blight.
2. Land Split Application to be approved.

PERMITS ISSUED:

1. Land Use Permit for a Pole Barn.
2. Land Use Permit for a Covered Porch and Deck.
3. Land Use Permit for a Garage.

OLD BUSINESS:

1. LeCom reimbursement from sewer damage from June 2020?
2. Front Door Floor Issue - No way of knowing how bad to problem is without removing vinyl flooring.
  - A. I suggest that we cut out the smallest area and start there first. (Door still has gap at bottom)
  - B. Back door needs wood replaced under threshold.

NEW BUSINESS:

1. FOIA request policy needs to be Adopted and Fees to be updated.
2. Welcome to Watertown Township signs at borders. Waiting on Road Commission.
3. Highline Internet should be here on the 17<sup>th</sup> of November.

ADJOURN: Next Board Meeting Tuesday, December 7, 2021 at 6:00 pm.

## 2021 Completed Projects for the Township

1. Lighting for hall fixtures.
2. Changed the locks at the township hall.
3. Acceptance of Planning Commission request for a Solar Moratorium.
4. Board of Review (Appointed Jason Radlof to the Board of Review)
5. Board of Review 3-year Terms (Radlof-2024, Batkie-2023, Danek-2022)
6. Approved a Commercial Land Use Permit from the Planning Commission for March 18, 2021 meeting.
7. Approved John Harding as new Sexton 4/21.
8. Updated cemetery costs 4/21.
9. Planning Commission Terms, Fetting 3-31-24, Campbell 3-31-23, Danek 3-31-22, Dixon 11-30-24, Batkie 3-31-22, Radloff 3-31-23, Stoutenburg 3-31-22.
10. Added an extra Road Side Mowing for 3-times per year.
11. Upgraded from Gravel to Limestone on all unpaved roads.
12. Appointed Jim Hacker to the Planning Board replaced Bob Danek.
13. Civil Infraction ordinance updated (but not in the book)
14. New Led Sign Installed and Display is completed. (Aug)
15. King and King have been selected to be our auditors.
16. Clean up Day 9/18/21 was a SUCCESS (3) 30-yard dumpsters
17. Front door – Front door needs a new seal between doors 9/21/21
18. NEW Street/Road Signs have been completed
19. Clean up day was a success over 30 residents used and more afterward on Sunday. (90-yards)(sept)

## 2020 Completed Projects for the Township

- 1.) January, 2020 – Sanilac Glass completed replacement of township hall windows.
- 2.) March, 2020 – Township Board hired Kyle O'Mara for our 2<sup>nd</sup> Attorney.
- 3.) April, 2020 – Limestone and black dirt was applied to the edges of the new paved roads.
- 4.) June, 2020 – Brush mowing completed throughout township
- 5.) July, 2020 – 1<sup>st</sup> mowing of the township sideroad completed.
- 6.) July, 2020 - 2<sup>nd</sup> Brining for all dirt roads completed.
- 7.) Sept 2, 2020 – Cancelled audit for this year.