

Watertown Township
2630 South Sandusky Rd
Sandusky, MI 48471

Board Regular Meeting Minutes
Tuesday, December 6, 2022 – 6:00 pm

The Watertown Township Board meeting was called to order by Supervisor, Scott Franzel at 6:00 pm. All present rose and recited the Pledge of Allegiance.

PRESENT: Cambridge, Coats, Dixon, Franzel, Ross and Diaz

ABSENT: None

GUESTS: Susan Cole, Jason Radloff, Gary Heberling & Jeff Renaudin

MINUTES

*** Motion by Dixon, Supported by Cambridge to approve the minutes as presented. All in favor. Motion carried.

AGENDA

ADDITIONS OR CORRECTIONS TO THE AGENDA

Cambridge requested that

- Unclaimed Property/Replacement Check be placed under Old Business, Item Number 6

*** Motion by Dixon, Supported by Cambridge to approve the agenda as amended. All in favor. Motion carried.

PUBLIC COMMENTS

No Public Comments

PUBLIC OFFICIALS

District 2 Commissioner Gary Heberling, reported

- The Sanilac County ARPA Committee used part of the funds to pay off a jail loan for \$1,222,000, saving almost \$400,000 in interest payments.
- Four (4) 2022 Sheriff Department Chevrolet Tahoe patrol vehicles are ordered and up for immediate delivery at a cost of approximately \$226,000.
- Board of Commissioners reviewed and approved the 2023 budget. They are working with the Sheriff's Department on getting more Federal inmates to boost revenue.
- The Dawson Street building lease was approved for DTF, Veterans Affairs, Central Dispatch, and Sanilac Medical Control.
- Oswald Lawn Care was approved for the Sanilac County Recycling Center Snow Removal bid.
- The Drain Commissioner and legal representation addressed the Board of Commissioners seeking approval for a \$700,000 Note Bond over the next 20 years for a main drain up in the northern part of Sanilac County. The drain continues into Huron County. Work will start this spring with Sanilac County responsible for 61% of the Bond Note and Huron County 39%.

Franzel:

- Inquired about the residency status of a Road Commissioner. Mr. Heberling will look into the issue.
- Bryant Wilke, Sanilac County Health Officer / Director of Environmental Health has been repeatedly contacted but will not forward the information for a homeowner with a long-time sewer discharge issue that is a risk to public health. Mr. Heberling will look into the issue.

Dixon:

- Expressed his concerns regarding increasing the number of Federal inmates housed at the jail after a recent incident involving a former Federal inmate who attacked a postal worker inside the post office.

CORRESPONDENCE

1. Michigan Chloride for 2023 Pricing
 - Franzel discussed the quoted chloride pricing for 2023 road brining. By unanimous consensus, the Board approved the quote of spreading 2,500 gallons per mile at a cost of \$550
2. Drain Commissioner Letter Regarding Colclough Drain
 - Franzel presented a notice from the Drain Commissioner that they will be doing work on the Colclough Drain. There will not be a cost to the township.
3. Spicer Group Letter for Master Planning and Future Meeting
 - Franzel read a proposed Spicer Group Survey. Each Board member will review and give input on the survey. Franzel will take the results of the review to the next Planning Commission Meeting. There will be a pre-meeting with the Spicer Rep next week. Franzel will get the meeting date and will let Coats and Cambridge know.

NEW BUSINESS

1. Master Plan Discussion and Survey
 - See Correspondence, Item Number 3
2. New Flag Was Installed
 - Dixon & Franzel installed the new flag.

ROAD COMMISSION

No Report

SUPERVISOR/ZONING: *Scott Franzel*

1. Land Split Application
 - Filkins Land Split on Lamoria Dr. and MaryAnn Dr. Due to the complexity of the split, Jeannie Diaz recommends sending it for a legal opinion. Franzel will forward.
 - Jeff Renaudin discussing his land split with Jeannie
2. Next Year's Meeting Schedules for the Township Board and Planning Committee
 - Franzel and Ross presented the Board with a proposed 2023 meeting schedule for both the Township Board and Planning Commission. By unanimous consensus, the Board agreed with the schedules as presented.

TREASURER'S REPORT: *Sheila Coats*

Coats requested approval of the November 2022 checks number 17028 thru 17073 for a total amount of \$60,694.12.

*** Motion by Dixon, Supported by Franzel to approve the November 2022 checks as presented. All in favor. Motion carried.

1. Township Credit Card for Highline Internet and Other Business
 - Coats reported that the credit card is approved and she is waiting to receive the physical card.

CLERK'S REPORT: *Tammy Ross*

Ross requested a motion to approve payment of the monthly bills.

*** Motion by Cambridge, Supported by Franzel to approve payment of the bills as presented. All in favor. Motion carried.

CEMETERY REPORT: *Tammy Ross*

1. Ross reported for John Harding, Cemetery Sexton:
 - There was one weekend burial this month.

- A fallen tree was removed. The stump will be removed at a later date.
- 2. Database Update Progress 1/22
 - No update
- 3. Tree Removed
 - Discussion was held on removing the fallen tree stump and twenty-two (22) more trees in the cemetery. By unanimous Board consensus it was agreed to have the twenty-two (22) trees & stumps removed by Paterson Tree Service for a quoted cost of \$18,700. Ross will inform Paterson Tree Service of the approval and request the same quote price to remove another 20 trees.
 - Dixon asked if the cemetery land survey was done. Franzel will call and ask the survey status.
- 4. Bid for 22 Trees To Be Removed and Future Tree Removal
 - See Cemetery Report, Item Number 3.

SEWER REPORT: *Jim Hacker*

Franzel and Dixon reported for Jim Hacker –

- Dixon trained Hacker during the regular water meter readings on November 26th.
- Jason Radloff was not trained on that day, but will keep the pay for when he is trained.
- One meter had a reading error. Jim Hacker will replace. If this doesn't fix the issue, it may be a broken electric line.
- Discussion was held on reading inside or inaccessible meters. Franzel & Dixon will address the issue with the Sandusky City Council.

PLANNING BOARD *Becky Cambridge*

- Next meeting is December 15, 2022.
- Paid the training invoice for \$250 and sent the information into the PAR Plan. The Township will receive a \$250 payment.

WEBSITE REPORT: *Becky Cambridge*

- Added approved and proposed minutes as needed.
- Achieved minutes as needed.
- Added the Cemetery Authorization Form.
- Changed Jim Hacker to Mark Batke on Zoning Board.
- Josh Cambridge updated the Township website picture to include the U.S. flag.
- Presented a quote of a \$150 one-time fee to have Josh Cambridge install a township Google analytical program on website usage.

*** Motion by Dixon, Supported by Franzel to approve the quote as presented. All in favor. Motion carried.

TAX ASSESSOR: *Jeannie*

- Requested a way to have the Township Treasurer's contact information easier to access on the website. Cambridge will look into this.
- A Board of Review meeting will be held on Tuesday, December 13, 2022 at 5:00 p.m.
- She will present the new poverty guidelines at the next regular Township Board meeting.

PERMITS ISSUED:

None

OLD BUSINESS

1. ARPA Money Plan
 - Dixon reported that funds can be used for security cameras.
 - Discussion was held on updating the Township Hall.
2. Master Plan
 - No Report
3. Update all Ordinances
 - No Action

4. Completing Updating Ordinances (Get them Updated & Recorded)
 - Franzel suggested going through the Township Administrative Ordinances. Dixon will email a copy of them out to each member. Each month a selection of ordinances will be chosen to be reviewed and updated. When all ordinances are completed, a public hearing meeting will be held.
5. Waste Removal For Township In Process
 - Franzel reported notices will be sent with the summer tax invoices and invoices will be sent out with winter taxes.
6. Unclaimed Property/Replacement Check
 - There was a mix up in addresses and the check was not received by the township. Ross will contact the department to have the claim reopened and the check reissued.

ADJOURN

***Coats made the motion to adjourn the meeting at 7:45 p.m. Dixon supported. All in favor. Motion carried

Next Regular Board Meeting is Tuesday, January 3, 2023 at 6 pm.

Respectfully submitted,

Tammy Ross, Clerk