

# Watertown Township

## LAND USE PERMIT APPLICATION

Office Use Only	
Fee	Permit No.
\$100.00	
	Zoned

Owner: \_\_\_\_\_

Date: \_\_\_\_\_

Address: \_\_\_\_\_

Property Tax I.D.#: \_\_\_\_\_

Building Site Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Parcel/Lot Size: \_\_\_\_\_

Contractor: \_\_\_\_\_

(In acres or square feet)

Contractor Phone: \_\_\_\_\_

Use:  Agriculture  Commercial  Industrial  LFRRR \*\*  Residential\*\*

Project:  New  Addition  Alteration  Demolition  Relocated Building  
 Accessory Building  Attached  Un-attached  Garage  Shed  Pole Barn

\*\*  Primary Residence  Pre-Manufactured  Mobile Home  Cabin  Cottage  
(LFRRR District ONLY)  
 Other  Deck  Fence\*  Pond  Porch  Sign  Swimming Pool

Land Features:  within 500 ft<sub>1</sub> of  Lake  River  Stream  Drain  Bluff  Highrisk Erosion<sub>2</sub>  Beach<sub>3</sub>

Other Permits

Required.  Septic  Well  Soil Erosion<sub>1</sub>  DNRE(DEQ/DNR)<sub>2</sub>  Corps of Engineer<sub>3</sub>

PROJECT

DESCRIPTION

Project Dimensions: \_\_\_\_\_ Project Height: \_\_\_\_\_ Project TOTAL Sq. Ft.: \_\_\_\_\_

\*\* Please fill in or check the appropriate areas:

1-Story \_\_\_\_\_ Sq. Ft.  Bed Rooms  Bath Rooms  
 2-Story \_\_\_\_\_ Sq. Ft.  Bed Rooms  Bath Rooms  
 Basement  Block/Wood/Concrete  Crawlspace  Slab  Walk Out  Finished  
 Brick  Siding  Alum/Vinyl  Other  
 Heat  Gas  F/O  Elec.  A/C  Fireplace  Outdoor Burner  Other

Estimated Cost \$ \_\_\_\_\_ Projected Start Date \_\_\_\_\_ Projected Completion Date \_\_\_\_\_

Please be advised that this PERMIT is active for **ONE YEAR** only - renewal may be approved with the proper request

**Site Plan:** ATTACH a diagram of the proposed structure, location of structure on the lot, the distance to the front, side and rear lot lines. All existing buildings, utilities, septic and the well. All other defining features must be noted on the SITE PLAN. The Zoning Administrator must approve any/all changes.

**Inspection:** To verify compliance with this permit, it may be necessary for the Zoning Administrator or his/her agent to enter the premises at reasonable times to certify the information contained in this permit until a certificate of occupancy is issued. Aerial photos may also be used to inspect permitted usage.

**NOTICE:** The approval issued with this document is for zoning or land use, indicating the municipality's approval of the proposed use of the property. It is mandatory that you apply for a Building Permit from the Sanilac County Department of Construction, 60 W. Sanilac Sandusky, MI (810)648-4664. Your local approval (Land Use Permit) as well as any/all permits issued must accompany your building permit application along with two sets of plans.

Owner/Agent\* Signature \_\_\_\_\_

Check # \_\_\_\_\_

\*If signed by an Agent must have permission from owner attached to application

Zoning Administrator \_\_\_\_\_

Date \_\_\_\_\_

**APPROVED / DENIED**

\* This permit is approved conditioned upon compliance with existing Township Zoning and Fence Ordinances. The Township makes no representations regarding compliance with other local, state, federal laws or other legal requirements. This permit is revocable for failure to comply with those requirements.

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## SITE PLAN REQUIREMENTS

### Each Site Plan must include:

- A complete drawing of the footprint of all existing structures and features, including their dimensions (width, length & height) and positioning on the property from all lot lines. (front, side & rear)  

The sketch should also include the location of any/all fences, sheds, garages, pole barns, decks, pools, ponds, and the location of the driveway (width and length).
- The well and the septic field should be defined on the site plan and a copy of the County permits should be attached.
- Any other permits, including soil erosion, DNR, and DEQ (where applicable) must be attached to the Land Use Permit.
- Easements should be clearly defined on the site plan.
- All measurements should be taken from existing survey monuments. Measurements regarding the front of the property should be taken from the front lot line.
- If available, a current survey attached to the Land Use Application would expedite application process.

**Please Include:** Total parcel size either in feet or acreage.  
Property I.D. Number – Tax I.D.

- Each site plan must be completed on graph paper and drawn to scale.
- The site plan must accompany the completed Land Use Application.

The Zoning Administrator may visit the site to verify the information included on the Land Use Application and the site plan. The site visit would be conducted during normal Township business hours.

