

Watertown Township
2630 South Sandusky Rd
Sandusky, MI 48471

Board Regular Meeting Minutes
Tuesday, April 30 2024 –6:00 pm

PRESENT: Cambridge, Coats, Cole, Dixon, Ross and Diaz

ABSENT: None

GUESTS: Jim Cambridge, Scott Kenny, Matt Cole, Vicky Bright, Scott Straffon, Al Stoutenburg, Clint Stoutenburg, Kenton Stoutenburg, Dick Henderson, Don & Diane Ferguson.

1. AGENDA

Bill Dixon requested that:

- Letter from AT&T be placed under Correspondence, Letter A
- Letter from DTE be placed under Correspondence, Letter B

*** Motion by Cambridge supported by Cole approve the minutes as amended. All in favor. Motion carried.

2. BOARD OF TRUSTEES MEETING MINUTES:

Dixon requested approval of the April 2, 2024 Minutes.

*** Motion by Cambridge supported by Coats to approve the minutes as presented. All in favor. Motion carried.

3. PUBLIC OFFICIAL

No reports

4. PUBLIC COMMENT

None

5. CORRESPONDENCE

a) AT&T Letter

- Dixon reported that AT&T is requesting a 5-year extension of the Right-of-Way Permit Agreement due to expire on July 30, 2024. By unanimous consensus the Board agreed review the agreement. The matter will be placed on the June 2024 Board Meeting Agenda.

b) DTE Letter

- Dixon reported an informational item regarding a class action suit between DTE and their customers. DTE is requesting to recover approximately 48 million dollars in power supply cost recovery for the year ending December 31, 2023. The hearing will be held Tuesday, May 7, 2024.

6. NEW BUSINESS

a) Road Commission Culvert Replacement on Elk Creek Road Consideration/Approval

- Dixon reported that the Sanilac Road Commission notified the Township that a culvert on Elk Creek Road has collapsed. A temporary fix has been placed over it, but the Road Commission is requesting permission replace the culvert at a cost to Watertown Township of \$2,113.14. This cost is a 100% share in the replacement with the exception of digging up the spot and back filling it. Discussion was held.

*** Motion by Coats, supported by Cambridge to approve the replacement culvert. All in favor. Motion carried.

b) Security Camera Quotes Consideration/Approval

- Dixon reported that it is not possible to hardwire cameras in the cemetery, however, two quotes were received for the rest of the camera system project.

* Sonitrol quoted:

- 1) An initial cost of \$4,565.52 and a monthly monitoring/support/updates cost of \$90.00 for 1 outside camera concentrated on the election ballot box and front of the hall.
- 2) An initial cost of \$6,547.39 and a monthly monitoring/support/updates cost of \$100.00 for 2 inside cameras and 1 outside camera concentrated on the election ballot box and front of the hall.

* Solucient quoted:

- 1) An initial cost of \$3,777.32 and a monthly monitoring/support/updates cost of \$77.00 for 1 outside camera concentrated on the election ballot box and front of the hall.
- 2) An initial cost of \$4,777.02 and a monthly monitoring/support/updates cost of \$82.00 for 2 inside cameras and 1 outside camera concentrated on the election ballot box and front of the hall.

*** Motion by Coats, supported by Cambridge to approve the bid by Solucient for 2 inside cameras and 1 outside as quoted. All in favor. Motion carried.

c) Zoning Enforcement Officer Agreement Consideration/Approval

- Dixon reported that he received the proposal for an Agreement for Contractual Law Enforcement Services with the Sanilac County Sheriff's Office. The Sheriff's Office agrees to provide zoning enforcement services on a complaint, as needed, basis. Payment is based on the duties performed at a rate of \$66.77 per hour (\$111.26 per holiday hour), plus .67 cents per mile. Discussion was held.

*** Motion by Coats, supported by Cambridge to approve the Contractual Lawn Enforcement Agreement with the Sanilac County Sheriff's Department as presented. Motion carried.

d) Road Millage Renewal 2024-2 Consideration/Approval

- Dixon reported presented the resolution to adopt ballot language to renew the millage for Township road improvements. The renewal is two (2) mills to be levied for four (4) years, 2024 through 2027.

*** Motion by Coats, supported by Cole to approve as presented. All in favor. Motion carried.

7. OLD BUSINESS

a) Sylvan Drive Dangerous Buildings Complaint (on-going)

- Dixon reported that once the new Law Enforcement Agreement is executed, they will start with the Sylvan Drive Dangerous Building complaint.

b) Norton Property Complaint

- Dixon has tried, but has not been able to contact the homeowners. There is also a greenhouse on the property. Diaz will access the property. This complaint will also be referred to law enforcement once the Law Enforcement Agreement is executed.

8. TREASURER'S REPORT/POSSIBLE ACTION

a) Approval of Checks Issued

- Coats requested approval of the April 2024 checks number 17562 thru 17590 for a total amount of \$11,465.80.

*** Motion by Cambridge, Supported by Cole to approve April 2024 checks as presented. All in favor. Motion carried.

9. CLERK'S REPORT/POSSIBLE ACTION

- a) Approval of current month claims

*** Motion by Cambridge, Supported by Cole to approve payment of the monthly claims as presented. All in favor. Motion carried

Ross Reported – It is noted for the record that the Carsonville – Port Sanilac School District Election will be held Tuesday, May 7, 2023. The Public Accuracy Test took place tonight at 5:30 pm, before the regular Board Meeting. It was published in the Tribune Recorder Leader.

The following election inspectors are presented to the Board.

Susan Cole
Dawn Grabitz
Tammy Ross

Clerk Tammy Ross is requesting approval for the election inspectors for the Tuesday, May 7, 2023 election for Carsonville – Port Sanilac School District.

*** Motion by Ross, Supported by Cambridge to the election inspectors as presented. All in favor. Motion carried

10. CEMETERY REPORT/POSSIBLE ACTION

- a) Burials & Lot Sales
 - No burials
- b) Headstone Repair
 - No update

11. SEWER REPORT/POSSIBLE ACTION

- a) Preliminary Video & Jet Cleaning Quotes From MI Pipeline Inspection & Mausolf Excavating
 - Dixon reported that there has been difficulty in getting an accurate quote because the system is still being GPS located. Due to this, quotes are not complete. Therefore, Dixon instructed both companies to hold off on quotes until the system is fully identified.
- b) Townley has Started Working on the Asset Assessment & GPS Location
 - Dixon reported that work has started on the location and assessment. Some of the pipes are as much as 18 feet below ground. Almost all of the assessment is complete. However, there are less than 6 manhole covers that are not easily assessable and will have to be dug up in order to enter and assess the areas.

12. PLANNING BOARD/POSSIBLE ACTION

- a) April 18, 2024 Planning Commission Meeting Minutes/Summary
Cambridge reported:
 - There are a few community members comments in the Public Input section of the minutes.
 - Notification of the Public Hearing was not mailed out to all of the correct residents; therefore, the hearing could not be held and was rescheduled to take place on June 20, 2024.
 - Discussion & review was held on the Solar Ordinance redline amendment from Foster & Swift. An email containing the results of the discussion and review will be sent to Foster Swift to put a final draft together.
 - The Master Plan Public Hearing will be held on May 16, 2024. Spicer Group will handle the postings.
 - The next Planning Commission Meeting is May 16, 2024

13. WEBSITE REPORT/POSSIBLE ACTION

Cambridge reported she:

- Added proposed and approved minutes as needed
- Updated the calendar as needed
- There was an issue with the website domain name, but it has been resolved now.

14. TAX ASSESSOR/POSSIBLE ACTION

a) State Tax Commission Assessment Roll Audit

Diaz reported that she received a letter and there were 13 areas the auditor asked for more information on. She uploaded everything they required and no further action is needed at this time.

15. OTHER GOOD OF THE ORDER

No action taken

16. ADJOURN

***Coats made the motion to adjourn the meeting at 6:45 p.m. Cambridge supported. All in favor. Motion carried

UPCOMING MEETINGS.

Regular Board Meeting – Tuesday, June 4, 2024 at 6 pm.

Respectfully submitted,

Tammy Ross, Clerk