

Watertown Township
2630 South Sandusky Rd
Sandusky, MI 48471

Board Regular Meeting Minutes
Tuesday, July 5, 2022 – 6:00 p.m.

The Watertown Township Board meeting was called to order by William Dixon, Trustee. All present rose and recited the Pledge of Allegiance.

PRESENT: Cambridge, Coats, Dixon, and Ross

ABSENT: Franzel, Diaz

GUESTS: Susan Cole, Jason Radloff and Gary Heberling.

MINUTES

Dixon requested approval of the June 4, 2022 Regular Meeting Minutes.

*** Motion by Cambridge, Supported by Coats to approve the minutes as presented. All in favor. Motion carried.

AGENDA

*** Motion by Cambridge, Supported by Coats to approve the agenda as presented. All in favor. Motion carried.

PUBLIC OFFICIALS.

District 2 Commissioner Gary Heberling, reported

- Union contracts are completed for the next 3 years, except the Sheriff's Department and 911.
- Passed a resolution honoring retiring employee Rhoda McVittie.
- Rex Hazzard was appointed to the Transportation Board
- Approved a taser and body camera equipment purchase for the Sheriff's Department
- Commissioners passed a resolution for Highline Internet Service

PUBLIC COMMENTS

None

CORRESPONDENCE

1. FOIA request sent to Ross & Franzel
 - Ross reported that a FOIA request was received asking for all active leases and licenses for cell towers, rooftop antennas or other wireless installations on properties owned or managed by Watertown Township. She responded within 5 days stating that the township does not have any active leases or licenses.
2. Email regarding taxes sent to Coats & Franzel
 - Coats reported that there was an issue with a bank requesting a property tax invoice that the homeowner said should have gone to them. The bank should have this corrected by the next tax cycle.
3. Email from Rob Eggers with Spicer Group
 - Franzel sent a copy of emails between him and Rob Eggers with Spicer Group regarding the township Master Plan and the Solar Ordinance for board to review.

ROAD COMMISSION

1. Notice of Public Hearing for the Townline Road Project at the SCRC
 - Ross reported the County Board of Commissioners of Sanilac County will hold a public hearing on Wednesday, August 3rd at 8:30 a.m. The purpose is to receive comments on the reconstruction of Townline

Road between Miller and Cooper Road. Dixon requested that this be posted on the township website. Cambridge will post.

SUPERVISOR/ZONING: *Scott Franzel*

1. Blight Fine – Attorney Update
 - No Update
2. Township Ordinance Book Update
 - No Update
3. Resident Blight Issue
 - No Update
4. June 2022 Supervisor Contacts
 - The Board received the June 2022 Supervisor Contacts Report. Discussion was held.

TREASURER’S REPORT: *Sheila Coats*

Coats requested approval of the June 2022 checks number 16862 thru 16899 for a total amount of \$146,523.50.

*** Motion by Cambridge, Supported by Ross to approve the June 2022 checks as presented. All in favor. Motion carried.

1. ARPA Money Plan Update
 - Coats reported that the remainder of the funds have not been received.
2. Township Credit Card for Highline Internet and Other Business.
 - Waiting on a letter regarding the tax id number. Cambridge will update the address and request another letter be mailed.

CLERK’S REPORT: *Tammy Ross*

Ross requested a motion to approve the monthly bills.

*** Motion by Cambridge, Supported by Coats to approve the bills as presented. All in favor. Motion carried.

CEMETERY REPORT: *Tammy Ross*

1. Database Update
 - No Update
2. Cemetery Process Policy
 - Ross asked if Coats contacted Carolyn Stoutenberg about drafting up a form that requires a signature when we do burials.

SEWER REPORT: *Bill Dixon*

- The purchase of a dozen of the present meter pads with shipping will be \$816 and they are old technology requiring in person readings. Updated cellular meters will be approximately \$300 apiece. These meters will beam reading and error messages to city hall. Perhaps the ARPA funds could be used for the purchase. Discussion was held. Dixon will continue to research the purchase.

PLANNING BOARD *Becky Cambridge*

- Next meeting on September 15, 2022 at 6:00 p.m.

WEBSITE REPORT: *Becky Cambridge*

- Added approved and proposed minutes
- Added Township Community Day Announcement
- Archived minutes and Agendas

Dixon raised concerns about posting of proposed minutes. Discussion was held.

TAX ASSESSOR: *Jeannie Diaz*

No Report

PERMITS ISSUED:

1. Pole Barn Addition - Land Use Permit – 1650 Fetting Rd
2. Pole Barn – Land Use Permit – 940 W Cooper Rd
3. Covered Porch – Land Use Permit – 525 E Marlette Rd

- The Board received and reviewed permits and payments

OLD BUSINESS

1. Front Door Floor Issue and Lights
 - Mike Ponting from MGP Services will do the repairs before August 2nd.
2. Back Door Threshold
 - Dixon reported that the threshold will be repaired at the same time as the front door.
3. Cemetery Tree Removal
 - Ross reported that the 11 trees have been removed.
4. Banner Road Insurance Payment
 - Discussion was held on the condition of the site and the timeline for moving forward.
5. New Carpet Runner
 - Cambridge reported this project is on hold until the front door floor is repaired.

NEW BUSINESS

1. ARPA Money Plan
 - Dixon reported that purchase of water meters pads may be part of the ARPA Grant Plans.
2. Summer Garage Sale
 - Cambridge updated the Board on the Summer Garage Sale Plans. Discussion was held.
3. Dump Day 2022
 - No update
4. Unclaimed funds
 - Cambridge ~~Dixon~~ reported that the Township is still waiting on the tax id number information.

ADJOURN

***Coats made the motion to adjourn the meeting at 7:10 p.m. Cambridge supported. All in favor. Motion carried

Next Regular Board Meeting is Tuesday, July 26, 2022, 5:30 pm for Public Accuracy test and Board meeting will follow at 6:00 pm

Respectfully submitted,

Tammy Ross, Clerk