

**Watertown Township**  
2630 South Sandusky Rd  
Sandusky, MI 48471  
Tuesday, September 1, 2020 – 6:00

The Watertown Township Board meeting was called to order by Supervisor Franzel at 6:00 P.M.  
All present rose and recited the Pledge of Allegiance.

PRESENT: Kenny, Cambridge, Franzel, Ross, Diaz, Coats

ABSENT: None

GUESTS: Bill Dixon, Matt Cole, Susan Cole, Roger Brown Dick Henderson, Jeff Renaudin, Jason Radloff and Deputy Leen.

**ADDITIONS OR CORRECTIONS TO AGENDA**

- Ross requested PA 116 be added under New Business #4.
- Franzel requested Discussion on Bringing Weapons to Township Hall be added under New Business #5.
- Franzel requested Road Side Ditch Agreement be added under New Business #6.

\*\*\*Cambridge made the motion to accept the agenda with the above stated changes. Franzel supported.  
Ayes: Franzel, Cambridge, Coats, Kenny and Ross. Nays: None. Motion carried.

**CORRESPONDENCE**

Franzel reported –

1. Letter from Department of Treasury stating Jeannie Diaz, Assessor's corrective action on the Industrial Zoning has been submitted. A follow up review has been conducted and all items have been corrected.

**TREASURER**

1. Approval of August 2020 checks number 16246 thru 16282 for a total amount of \$10,098.41, includes election invoices.

\*\*\*Cambridge made the motion to approve the checks as presented. Kenny supported. Ayes: Cambridge, Franzel, Kenny, Coats and Ross. Nays: None. Motion carried.

**CLERK**

1. Approval of July 28, 2020 (August) regular scheduled Board Meeting.

\*\*\*Cambridge made the motion to approve the July 28 (August) regular meeting minutes. Coats supported.  
Ayes: Cambridge, Franzel, Kenny, Coats and Ross. Nays: None. Motion carried.

2. Ross presented the bills to be paid.

\*\*\*Cambridge made the motion to approve the bills to be paid as presented. Coat supported. Ayes: Cambridge, Franzel, Kenny, Coats and Ross. Nays: None. Motion carried.

Ross reported she purchased double the ink pens for November 2020 election and has more masks. Also, the township received a \$1,500 credit from the State of Michigan to buy election supplies and she will research if the township can receive reimbursement for extra election expenses due to extra COVID expenses. She also requested that the Board considers allowing her to hire an extra worker for the morning shift and another for the afternoon shift to do the extra sanitizing and extra work needed for COVID precautions. This request will be considered at the regular October Board Meeting.

## **CEMETERY REPORT**

Ross presented the August 2020 report as submitted by Dick Henderson, Sexton:

- August 19<sup>th</sup> burial. Township rate of \$675 was applied.
- Sold graves in Section E, row 26, graves 1 & 2
- Sexton pay for August 2020 is \$575.00

Franzel reported that, per the Township Attorney and County Clerk's Office, the Township does not have Cemetery Ordinances because the ones that were turned in, were not signed and are not valid. The Board agreed to redo the Ordinances with the Planning Commission.

## **SEWER REPORT**

Bill Dixon – Did a preliminary walk around on Custer Street and looked at the location of the water meters but did not have the proper tools to complete the job.

Scott Kenny reported that he gave the drawings and video to a Civil Engineering Firm and they would like to come to the next meeting and discuss the project with the Board.

## **WEBSITE REPORT**

Cambridge reported that she:

1. Added and archived minutes and agendas as needed
2. Added the November Election date to the calendar.
3. Ross requested that a notice be added concerning the November absentee voter and registration information. She will give Cambridge the information.

## **TAX ASSESSOR**

Jeannie Diaz reported that she was out in the field Saturday and today. She is wearing a mask when speaking to homeowners.

## **PUBLIC OFFICIALS**

None

## **PUBLIC COMMENT**

Dick Henderson – Discussed his history as sexton starting in 2010 and events after that. He also indicated that there are signed Ordinances in the Township files.

Jeff Renaudin – Due to having new members on the Board, he would like to re-establish his property no-trespass order. Mr. Renaudin gave each member a copy of the order and requested that Franzel sign one to indicate it had been received. Franzel would like to send it to the attorney for review before signing.

\*\*\*Cambridge made the motion to have Franzel take Mr. Renaudin's letter to the Township attorney for review. Coats supported, Ayes: Franzel, Kenny, Coats, Cambridge and Ross. Nays: None. Motion carried.

## **ZONING**

Franzel reported:

1. No zoning issues.
2. Three permits were issued – Two for pole barns and one for a shed.

## **OLD BUSINESS**

None

## **NEW BUSINESS**

1. Lighting for hall fixtures – Coats reported the fixtures were ordered, but are now on back order. An October 3<sup>rd</sup> or sooner delivery is expected.
2. Sexton discussion –  
\*\*\*Cambridge made the motion to table this item until the regular October meeting. Coats supported, Ayes: Franzel, Kenny, Coats, Cambridge and Ross. Nays: None. Motion carried.
3. Lawn Mowing – Franzel reported he did not get the time to look up if this topic was discussed at the 2008 meeting.  
\*\*\*Cambridge made the motion to table this item. Coats supported, Ayes: Franzel, Kenny, Coats, Cambridge and Ross. Nays: None. Motion carried.
4. PA 116 – Ross reported that Keith and JoAnn Genter would like to their farm land on Cooper Road into PA116.  
\*\*\*Coats made the motion to approve the request on a township level to be forwarded to the county level. Cambridge supported, Ayes: Franzel, Coats, Cambridge and Ross, Abstain: Kenny, Nays: None. Motion carried.
5. Discussion - Bringing Weapons to the Township Hall -  
Coats made the motion to post “No Weapons Are Allowed In The Township Hall At Any Time” Franzel supported, Ayes: Franzel, Coats, Cambridge and Ross, Nays: Kenny. Motion carried.
6. Road Side Agreement – Franzel reported that he received a Road Side Ditch Agreement from Loren Iseler. He wants clean out the East side ditch on Townline Road, starting at Watertown Road and going approximately 1500-foot North. The cost of the ditching is approximately \$2,400 of which Watertown Township would be responsible for 33%. The petitioner pays the township 34% of the cost and then the township pays the county a total of 67% of the cost.

Coats made the motion to approve Loren Iseler’s request for ditch cleaning, Franzel supported, Ayes: Franzel, Coats, Cambridge and Ross, Nays: Kenny. Motion carried.

Coats reported the road funds were predicted to be down significantly. However, the latest report shows a drop of \$192.00.

Franzel reported that the road gravel and lime agreements have been delivered and he has been told they should be approved by the end of the month. Also, the 2<sup>nd</sup> road side mowing of the year has started

## **BOARD DISCUSSION**

Kenny asked if Bill Dixon should be formally hired or introduced as the new person taking care of the sewer system.

\*\*\*Franzel made the motion to assign Bill Dixon to take care of the meter readings and sewer system, Kenny supported. Ayes: Coats, Franzel, Cambridge, Kenny and Ross. Nays: None. Motion carried.

## **ADJOURN**

\*\*\*Coats made the motion to adjourn the meeting at 6:30 p.m. Cambridge supported. Ayes: Coats, Franzel, Cambridge, Kenny and Ross. Nays: None. Motion carried.

Next Board Meeting is Tuesday, October 6, 2020 at 6:00 p.m.

Respectfully submitted

Tammy Ross, Clerk