

**Watertown Township**  
2630 South Sandusky Rd  
Sandusky, MI 48471

Board Meeting Minutes  
Tuesday, October 7, 2025 – 6:00 pm

**CALL TO ORDER, PLEDGE OF ALLEGIANCE & ROLL CALL**

The meeting was called to order by Trustee, Jason Radloff at 6:00 p.m. The Pledge of Allegiance was recited and roll call taken.

PRESENT: Coats, Cambridge, Radloff & Ross

ABSENT: Kenny

STAFF: Diaz, Hacker

GUESTS: Jim Hacker, Al Stoutenburg, Clint Stoutenburg, Scott Straffon, Matt Cole, Vicky Bright, Gary Heberling, Rick Pangburn, Josh Cambridge, Laura Genovich Township attorney from Foster Swift, Cooper Roak Linea Energy and David Caldon Attorney for Linea Energy.

**ACCEPTANCE OF THE MINUTES FROM PREVIOUS MEETING,  
ADDITIONS OR CORRECTIONS TO THE AGENDA**

Kenny requested approval of the September 2, 2025 Regular Meeting Minutes

\*\*\* Motion by Ross, supported by Coats to approve the September 2, 2025 minutes as presented. All in favor. Motion carried.

Radloff requested that – Letter from the State of Michigan be added under New Business.

\*\*\* Motion by Ross, supported by Coats to approve the agenda as amended. All in favor. Motion carried.

**PUBLIC OFFICIALS**

District 3 Commissioner, Gary Heberling gave a Commissioner's Update that included

- Reviewed and approved an Agreement for Extension Services with Karly Creguer, MSU Extension Director at a cost of \$76,000 for the 2026 year.
- Approved an agreement for Contractual Law Enforcement Services with Speaker and Elmer Townships.
- Brownfield Redevelopment Authority is conducting a countywide housing study and participating in redevelopment projects.
- A grant application has been submitted for the development of Delaware State Park.

**TREASURER'S REPORT**

Approval of Checks Issued

- Coats requested Board approval for the monthly payments, totaling \$27,134.02 check numbers 18085 thru 18114.

The Board reviewed the invoice payment process and held a discussion regarding individual invoices.

\*\*\* Motion by Ross, supported by Radloff to approve the monthly payments as presented. All in favor. Motion carried.

## **CLERK'S REPORT**

Approval of Current Claims

- Ross requested Board approval for the current claims.

A discussion was held on current claims.

\*\*\* Motion by Ross, supported by Coats to approve the current claims as presented. All in favor. Motion carried.

## **CEMETERY REPORT**

Ross gave the monthly Cemetery Report that includes

- One weekday cremation burial for the month of September 2025.

## **ZONING REPORT**

Jim Hacker gave the monthly Zoning Report that includes

- Submitted 2 land splits from the same parcel.
- Submitted 2 building permits that were both approved.
- Submitted the \$364,000 permit from the Watertown Solar.

\*\*\* Motion by Coats, supported by Radloff to approve the Sadowy/Loding land splits as presented. All in favor. Motion carried.

## **WEBSITE**

Ross gave the monthly website report, for Cambridge, that included

- The September 2025 Dumpster Day was a great success, with participation from 36 families. A total of three 30-foot dumpsters were filled. We extend our sincere thanks to Nathan Campbell for his valuable assistance.

## **TAX ASSESSOR**

No report

## **CORRESPONDENCE**

No correspondence

## **NEW BUSINESS**

### **Supervisor Resignation**

Ross received a Letter of Resignation, sent by USPS Certified Mail, from Supervisor Kenny. Discussion was held.

\*\*\* Motion by Coats, supported by Ross to accept the resignation of Scott Kenny. All in favor. Motion carried.

### **Discussion Insurance**

Ross led a discussion on the updated insurance coverage quote.

\*\*\* Motion by Radloff, supported by Coats to pay the increased insurance bill and approve the raise in limit from \$100,000 to \$250,000 for sewer backup liability as presented. All in favor. Motion carried.

\*\*\* Motion by Radloff, supported by Coats to continue Terrorism Coverage as presented. All in favor. Motion carried.

Ross will reach out to the insurance company again regarding the insurance coverage on MEC Underground Solutions equipment.

#### Letter from State of Michigan

Radloff requested clarification on a letter from the State of Michigan regarding expenditure of funds and if a corrective action plan has been put in place. Coats explained that these expenditures are difficult to budget for when spending funds on unusual items such as legal and engineer fees for the new solar project. Therefore, the township went over the budgeted amount fiscal year 2025. Discussion was held on such items over the last 3 years and the need to use excess funds in the fund balance.

### **SEWER PRJOECT STATUS REPORT**

#### Billing Rates – Discuss to Update

Discussion was held on the need for a billing rate increase.

#### Meter Installation - Update

Radloff asked if the Meter Installation Notification Letters were mailed out. Coats responded that the letter was included with every invoice. Discussion was held on the notification and scheduling the final meter installations. Radloff will contact Scott Kenny for more information on how to proceed.

#### Lift Station and Line Repair-Bids for repair are good for 60 days

Radloff held discussion on the bids. They are good for 60 days and 30 days have gone by.

#### GIS Sewer Location-Townley

No update.

Coats was contacted by a homeowner inquiring about the installation of a private septic field. She advised him to contact the county for further guidance and regulatory information.

### **OLD BUSINESS**

#### September 13, 2025 Township Clean-Up Day

See Website Report

#### Watertown Solar Progress

Cooper Roak spoke with the Board and the Township Attorney regarding the Solar Project Construction Compliance Escrow Agreement and Decommissioning Bond, noting that a review and agreement had been approved with the Township's legal counsel at Foster Swift. He requested that the Board approve the execution of these documents and identify the individual(s) authorized to sign them on behalf of the Township.

The Board expressed concern that the documents were received too close to the meeting to allow for adequate review and the opportunity to ask questions. A detailed explanation of the documents was provided, followed by a discussion involving the Township Attorney, Laura Genovich, Cooper Roak, and the Board

\*\*\* Motion by Coats, supported by Ross that this matter be tabled until a special meeting to be held on Thursday, October 9, 2025 All in favor. Motion carried.

Radloff requested that the updated documents be emailed to the Board no later than 5:00 p.m. on Wednesday, October 8th, to allow sufficient time for review prior to the Special Board Meeting scheduled for Thursday, October 9th. The Linea Energy Solar Company Representatives will make every effort to accommodate this request.

#### Trustee Request for Records Before Meetings

Radloff held a discussion regarding a previously approved Board motion requiring the Clerk and Treasurer to submit financial information in advance of each monthly Board meeting. Following the discussion, a procedure was reviewed and agreed upon by the Clerk & Treasurer.

Record Keeping Resolution

Radloff led a discussion on potential methods for transferring original records to the township hall and would like to revisit the topic at a future meeting

**PUBLIC COMMENT**

Public Comment was held

- A Township resident commended the Board for not signing a contract without having sufficient time to review it. He believes construction on the solar project began in May of 2025.

**ADJOURNMENT**

\*\*\* Motion by Coats, supported by Ross to adjourn the meeting at 9:00 pm. All in favor. Motion carried.

Respectfully submitted,

Tammy Ross, Clerk