

Watertown Township
2630 South Sandusky Rd
Sandusky, MI 48471

Special Board Meeting Minutes
Tuesday, December 22 23, 2025 – 6:00 pm

CALL TO ORDER, PLEDGE OF ALLEGIANCE & ROLL CALL

The Special Meeting was called to order by Supervisor, Dick Henderson at 6:00 p.m. The Pledge of Allegiance was recited and roll call taken.

PRESENT: Coats, Hacker, Henderson, Radloff & Ross

ABSENT: None

STAFF: Cole, Kenny

GUESTS: Al Stoutenburg, Matt Cole

Note: Coats left the meeting during the first motion under New Business.

ADDITIONS OR CORRECTIONS TO AGENDA,

Not Applicable at a Special Meeting

NEW BUSINESS

Letter from Mike Homier of Foster and Swift to discuss and address the Treasurer issues as stated in #1 and #2 in his email to the Township Supervisor Henderson.

1.) Henderson led a discussion on the Treasurer issues and a new procedure for mail collection.

*** Motion by Henderson, supported by Radloff to authorize the Township Attorney to initiate legal action on behalf of the Township against the Township Treasurer, seeking (1) an order compelling the Treasurer to comply with all laws and ordinances applicable to her office and fulfill all duties of her office, and (2) an injunction prohibiting the Treasurer from interfering with duties assigned by statute to the other township offices, with the legal characterization and form of such claims to be determined in the Township Attorney's professional judgment.

Hacker, Henderson, Radloff, & Ross in favor by stating aye.

Coats left the meeting right after Radloff supported prior to the completion of this motion. Motion carried.

New mail collection Procedure

2.) Hacker led a discussion on All Township mail to be collected by the Township Clerk

*** Motion by Hacker, supported by Radloff to approve the new mail collection procedure as presented. Hacker, Henderson, Radloff, & Ross in favor by roll call vote.

Discussion on the need and the process of a sewer rate increase.

3.) Henderson led a discussion regarding the need for the township to implement an effective process for increasing sewer rates, as well as the importance of maintaining an organized system for filing township documents. No action was taken.

PUBLIC COMMENT

- A township resident spoke about his embarrassment with the manner in which the Treasurer issue is being addressed and urged the Board to consider a more effective approach to resolving the matter.

ADJOURNMENT

*** Motion by Hacker, supported by Radloff to adjourn the meeting at 6:45 p.m. All in favor. Motion carried.

NEXT MEETING

Tuesday, January 6, 2026

Respectfully submitted,

Tammy Ross, Clerk